

## Vermont State Parks 2009 Seasonal Employment Application

Print Form

Thank you for your interest in Vermont's State Parks! Accurate information about you and your background will aid us in considering you for the appropriate position. The State of Vermont is an equal opportunity employer. Discrimination because of age, sex, race, color, creed, national origin, disabling condition, or any other non-merit factor is prohibited.

In submitting this application, the undersigned:

- (1) Gives consent to Vermont State Parks for an investigation of employment history.
- (2) Understands that consideration for the position(s) applied for will be based on the information on this application and attachments.
- (3) Agrees that if hired by Vermont State Parks, he/she will comply with all rules, regulations, and policies as set forth.
- (4) Understands that a background check may be required.

Applicant certifies that statements made on this application and attachments are true and complete and that nothing has been withheld that would affect this application. Applicant further understands that any false statement on this application may be considered cause for dismissal, if employed.

I have read, understand, and agree to the above.

Date: \_\_\_\_\_

Name (please print): \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Are you legally eligible for employment in the USA?     Yes     No

Are you 18 years of age or older?     Yes     No

Do you hold a valid motor vehicle operator's license?     Yes     No

Have you been convicted, imprisoned, placed on probation, under supervision, fined for violation of any law, including motor vehicle violations? If yes, explain in full on separate sheet, including dates.     Yes     No

### Job Interest

Position(s) applying for (refer to next page): \_\_\_\_\_

Date available to start \_\_\_\_\_ Date must terminate \_\_\_\_\_

Prior employment with Vermont State Parks?     Yes     No

If so, where and when? \_\_\_\_\_

Locality preferred (refer to last page) \_\_\_\_\_

## Career Goals

Please write a brief statement explaining what interests you about working for Vermont State Parks and what duties you would most like to perform.

### Work Schedules - Please Indicate All You are Willing to Work

Mornings:  Afternoons:  Evenings:  Nights:

Part-Time:  5 days/40 hrs:  6 days/48+ hrs.:  Split shift:

### Related Skills

The following list of job skills represents occupational qualifications for many positions with Vermont State Parks. Please indicate level of competency by each appropriate skill.

Rank from 1-5 (1 = expert to 5 = no experience)

Bookkeeping/record keeping	<input type="checkbox"/>	Machine/equipment operations:	
Cash/check/credit card handling	<input type="checkbox"/>	Computer	<input type="checkbox"/>
Customer service	<input type="checkbox"/>	Keyboard ( <input type="checkbox"/> wpm)	<input type="checkbox"/>
Data processing	<input type="checkbox"/>	Phone/answering machine	<input type="checkbox"/>
First aid/CPR	<input type="checkbox"/>	Chain saw	<input type="checkbox"/>
Building Maintenance/janitorial	<input type="checkbox"/>	Lawn mower	<input type="checkbox"/>
Grounds/landscape maintenance	<input type="checkbox"/>	Tractor	<input type="checkbox"/>
Management/supervision	<input type="checkbox"/>	Power string trimmer	<input type="checkbox"/>
Public relations	<input type="checkbox"/>	Other: (specify)	<input type="checkbox"/>
Building construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training/development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Are there any other experiences, skills, or qualifications that you feel would especially fit you for work in our State Parks?

How did you hear about this position?

## Education History

Place a X next to the highest level reached 8  9  10  11  12  / College 1  2  3  4  5+

	School	Name of School	Address	Course of Study	Year Graduated
Elementary		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
High School		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
College		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Graduate School		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Military Educ/Rank		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other: (specify)		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Are you attending school at the present time? If yes, what course(s) and where?  Yes  No

## Employment History - Start With Your Present Position

Employer name:  Job Title:

Address:

Job Duties

From:  To:  Supervisor:  Phone:

Reason for leaving:

May we contact this employer?  Yes  No

Employer name  Job Title:

Address:

Job Duties

From:  To:  Supervisor:  Phone:

Reason for leaving

May we contact this employer?  Yes  No

Employer name  Job Title

Address:

Job Duties

From:  To:  Supervisor:  Phone:

Reason for leaving

May we contact this employer?  Yes  No

## Personal References - (Not Relatives)

Name and Title or Relationship

Address

Daytime Phone #

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## Supplemental Information

Have you been convicted, imprisoned, placed on probation, under supervision, fined for violation of any law, including motor vehicle violations? If yes, please explain in detail below and include dates:

Please explain in detail  
Include dates

## Available Positions

### **Call Center Customer Service Representative - Waterbury Office (PG 12; \$11.14/hour)**

Part time, year round; 8:30 AM - 4:30 PM. Four days a week May 1 through Labor Day, two to three days per week Labor Day through May 1. Answer customer inquiries, book campground reservations and process payments. Applicant must have great customer service and computer skills, including thorough knowledge of Microsoft Office applications and the internet. Ideal candidate will have thorough knowledge of Vermont, its state parks and recreational opportunities and will have lived in Vermont for at least several years. Knowledge of bookkeeping preferred. Applicant must be able to work in team environment as well as independently. This position assists with administrative projects during slow periods. There are some perks like free camping, fishing licenses and admission to Vermont attractions, but there is no paid health insurance, vacation or sick pay.

**Apply to Waterbury Office at the link below.**

### **Lifeguard/Attendant - Button Bay State Park (PG 8; \$9.37/hour)**

Immediate opening. Job runs through Labor Day Weekend. Performs as lifeguard at pool or beach as well as routine grounds, facility and equipment maintenance and care with primary duties such as, cleaning rest-rooms; raking and removing litter and rubbish from picnic areas and campsites, roadways, beaches, rest rooms, etc; mowing and trimming lawns; assisting in tree removal; maintaining wood supply; giving visitor information and assistance; visitor registration; being part of park emergency team; and minor carpentry, painting, staining, oil changes and other general maintenance tasks. May also be involved with the secondary duties of; supervising other seasonal employees; assisting with accident/incident investigations; assisting with daily reports and cash-out procedures; and other related duties as assigned. **Apply to Southwest Parks online at the link below.**

#### **Waterbury Office**

[email application](#)

Call Center Customer Service Representative

**Mail:** Parks Sales & Service Manager

Department of Forests, Parks & Recreation

103 South Main Street, 10 South

Waterbury, VT 05671

**Telephone:** 802-241-.665

**Email:** rochelle.skinner@state.vt.us

#### **Southwest Parks**

[email application](#)

Bomoseen, Branbury, Button Bay, D.A.R.,

Emerald Lake, Half Moon, Kingsland Bay, Mt. Philo,

Lake Shaftsbury, Lake St. Catherine, Woodford

**Mail:** Parks Regional Ranger Supervisor,

271 N Main St., Suite 215, Rutland, VT 05701

**Telephone:** 802-786-3854

**Email:** rick.hedding @state.vt.us