

**Vermont State Parks
Smugglers' Notch State Park
Visitor Programming Internship
Job Description**

Definition:

Plans and executes visitor programming with a focus on the natural resources of Smugglers' Notch. Performs the general day to day maintenance and operation of the park and assigned related facilities, when required. Position reports to the park ranger.

Examples of Work Performed:

Develops, promotes, and leads a variety of educational programs including creating and maintaining displays; staffing an information booth; coordinating guest speakers; leading hikes and activities; tracking visitor attendance; and other related duties as assigned.

Due to the dynamic nature of the park environment the intern will be called upon to assist in traditional park attendant duties on an occasional basis, those duties may include: cleaning restrooms; raking and removing litter and rubbish from picnic areas and campsites, roadways, beaches, rest rooms, etc.; assisting in tree removal; maintaining trails; maintaining wood supply; and giving visitor information with visitor registration; assisting with rules and regulations compliance; being a part of park emergency team; minor carpentry, painting, staining, oil changes and other general maintenance tasks; and other related duties as assigned.

Knowledge, Skills and Abilities Required:

- Ability and willingness to work with other people.
- Ability to organize, communicate and lead visitor programming.
- General knowledge in the areas of natural history of Vermont, biology, and geology.
- Ability to learn, use and care of tools and equipment commonly used in building and grounds maintenance.
- Ability to understand and carry out oral and written instructions.
- Physical ability and condition sufficient to perform required duties.

Environmental Conditions:

Must be able to lift heavy items and work outdoors in hot and sunny, or cold and rainy conditions. Staff should dress appropriately for circumstances. Safety equipment is provided.

Timeframe:

12 weeks. June through August. Dates are negotiable.

Compensation:

This is a paid position with composition at the Park Attendant 1 level (\$8.16/hr). In addition Vermont State Parks offers a variety of benefits such as free fishing licenses, boat rental and camping.

Housing:

On site housing may be provided at no cost.

Applications:

For More information or to apply contact:

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Stowe, VT 05672

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